

Scott Walker
Governor

Jon E. Litscher
Secretary



Office of Detention Facilities
819 North Sixth Street
Room 128
Milwaukee, WI 53203-1675
Telephone: (414) 227-3997
Facsimile: (414) 220-5232

State of Wisconsin

Department of Corrections

March 23, 2017

Captain Heather Wurth
Milwaukee Police Department
2nd District Municipal Lockup
245 W. Lincoln Avenue
Milwaukee, WI 53207

RE: 2017 Annual Inspection, 2nd District Municipal Lockup

Dear Captain Wurth:

As you know, the Department of Corrections has the responsibility by statute to set reasonable standards and regulations for the design, construction, repair, and maintenance of municipal lockup facilities as defined in State Statute 302.30. The standards are set forth in the Department of Corrections Administrative Code, Chapter DOC 349. Annual inspections are also required of each facility to assess the safety, sanitation, adequacy, and fitness of each lockup pursuant to State Statute 301.37(3). The 2017 annual inspection of the 2nd District Municipal Lockup was conducted on March 14, 2017. This report summarizes the results of the annual inspection.

INSPECTION SUMMARY

Physical Environment 349.07

The 19 cells (16 adult, 3 juvenile/female) and adjacent booking area were inspected and found to be in relatively good condition. At the time of inspection, many of the cell sinks were found to be not draining well and were of need of maintenance service. A work order was filed at the time of inspection, and discussions were undertaken by this office with facilities maintenance workers as well. Cell #9 continues to be used to store mattresses, but is functional should the need arise for its use. Inspections of cell and fire escape locks and doors are being recorded on a monthly basis pursuant to 349.12(3)(5).

Sanitation and Hygiene 349.08

The inmate hygiene supplies located at the facility were found to meet code standards. Most of the areas within the detention and booking area were found to be clean and organized.

Health Care 349.09

The Milwaukee Police Department uses an admission screening form (DOC 349.17), which is to be completed on each individual being detained in a cell. A spot review of the completed admission screens that are electronically recorded found that a health screening form is being completed on each individual being booked into the facility. Current Milwaukee policy and procedure stipulates that medications will be placed with the arrestee's property and that no medications brought into the facility by an individual will be administered.

Fire Safety 349.10

The facility was found to be in compliance of DOC 349.10(4) Fire Safety. The most recent fire inspection by the Department of Neighborhood Services was completed on 10/6/16. An evacuation route is posted and fire protection equipment is in place should the need arise.

Records and Reporting 349.11

A review of the admission screening and booking reports revealed that appropriate information is being obtained on all individuals being booked into the 2nd District Municipal Lockup. Since the last annual inspection in 2016, there have been no notifications to this office regarding any unusual occurrences. Please have your staff contact my office at (414) 227-3997 within 48 hours to report any of the following incidents in the detention area:

- An inmate dies.
- An inmate attempts suicide and is admitted to a hospital.
- An inmate or staff have been injured and are hospitalized due to the injury.
- An inmate escapes or attempts to escape from confinement.
- There is any significant damage to the lockup affecting the safety or security of the lockup.

Security 349.12

As noted earlier, the facility was found in compliance of DOC 349.12(3)(5) Security Reporting, as records are being obtained for all monthly inspections. Cell checks are also being completed and documented as required. A review of completed daily cell block check cards found that security checks are being conducted and documented approximately [REDACTED] minutes [REDACTED] for adult detainees. This is an excellent practice that exceeds the minimum requirements of the administrative code.

Detention of Juveniles 349.21

Your Department has submitted policies and procedures as outlined in DOC 349.21 to hold juveniles. The facility's physical layout allows for complete sight and sound separation from adult offenders to be maintained in accordance to DOC 349. A review of the cell check cards showed that physical security checks are being conducted approximately [REDACTED] minutes or [REDACTED] for juveniles being placed into a cell. A spot review of the blotters also indicated that juveniles are not being held in secure custody status longer than the 6 hour time limit.

Approval

The Milwaukee Police Department's 2nd District Municipal Lockup is approved for the detention of adults for up to 72 hours and for the detention of juveniles for up to 6 hours. This approval is with the understanding that continued compliance with the Department of Corrections Administrative Code, Chapter DOC 349, and applicable state statutes is maintained. Please notify this office if you have any questions regarding this year's inspection.

I would like to thank Officer Milan Radjenovic for his assistance during the inspection and for providing the necessary information for the review of your lockup's operations. Please feel free to contact me should you have any questions, or if I may be of assistance to you and your Department.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg A. Bucholtz", with a stylized flourish at the end.

Gregory A. Bucholtz, Inspector
Office of Detention Facilities

Cc: Chief Edward Flynn
Lt. Shannon Seymer-Tabaska
Kristi Dietz, ODF Director
File